**The Collaboratory Preparatory Academy**  
**Board Meeting Minutes**  
**Date:** June 27, 2025  
**Time:** 10AM  
**Location:** Virtual Meeting

Attendees: Trey Traviesa, Dr. Kevin Scott, Dr. Babette Moreno, Cassandra Smith, Billy Williams, Cimone Sommers

**1. Call to Order**

The meeting was called to order at 10AM by Trey Traviesa.

**2. Closing of the 2024–2025 School Year**

* The board reviewed the successful conclusion of the 2024–2025 academic year.
* Celebrations and end-of-year activities were acknowledged.
* Feedback from students, families, and staff was positive.

**3. School Data – PM3 Results**

* The school presented and discussed the PM3 (Progress Monitoring 3) assessment data.
* Overall academic growth was noted in core subject areas.
* Areas for continued academic focus were identified, particularly in [insert subject if known, e.g., ELA or Math].
* Board members discussed how these results would inform the upcoming year’s School Improvement Plan (SIP).

**4. Transportation Changes**

* A transportation vendor change was discussed and finalized.
* Details included:
  + Vendor selected: A and S transportation
  + Improvements include GPS tracking, improved communication, and on-time performance.
  + Transition plans to begin before the first day of school in August.

**5. School Improvement Plan (SIP)**

* Preliminary plans for the 2025–2026 SIP were shared.
* Focus areas:
  + Academic achievement
  + Family engagement
  + Professional development
  + Student attendance and behavior
* Final SIP will be presented and voted on at the next board meeting.

**6. Staffing and Staff Returning**

* Staff rehire and return intentions were reviewed.
* Majority of staff confirmed return for the 2025–2026 school year.
* Open positions were discussed and recruitment strategies shared.

**7. Next Board Meeting Date**

* The board has agreed to hold the next meeting in **late July or the first week of August**.
* Tentative dates: [Insert suggested range, e.g., July 29 – August 2]
* Purpose: Final review and approval of the SIP, staffing updates, and start-of-year readiness.

**8. Adjournment**

Meeting adjourned at 11:30AM.